

PROFESSIONAL DEDUCTION INFORMATION

How much did you spend on taxi, bus, subway, rental car, etc. for layover transportation?		\$
Uniform Payroll Deduction Amount From Last Paycheck Stub		\$
Uniform garments (pants, shirts, dresses, sweaters, jackets, etc.)		\$
Uniform accessories (belts, epaulets, hats, purses, ties, scarves, hair clips, etc.)		\$
Uniform alterations	\$	Foreign Visa
Uniform shoes*	\$	Passport fee/photo expense
In-flight shoes	\$	Call waiting/call forwarding
Uniform shoe shine and repairs	\$	2nd telephone line
Uniform home laundering	\$	Pager service
Uniform laundering	\$	Pager purchase
Uniform dry cleaning	\$	Answering service/machine
Support hose (medical deduction)	\$	Professional publications
Luggage Items	\$	Drug testing expenses
Garment bag	\$	Cell phone purchase
Wheels for luggage	\$	Internet access fees-home
Luggage tags/name tags	\$	Internet access fees-layovers
Wings	\$	Computer fees-PCFOS/Flightline
Watch/batteries/repairs	\$	Computer/printer supplies
Jet bridge keys	\$	Bidding software
Personal organizer	\$	Bid service/mailling fees
Logbook	\$	Trading service fees
Galley supplies	\$	Union dues
Update & revision services	\$	Union initiation fee
Flashlight	\$	2nd language education fees
Batteries	\$	Tips - drivers
Portable alarm clock	\$	Tips - hotel maid service
Portable curling iron	\$	ATM fees on layovers
Portable hair dryer	\$	Reserve emergency cab fares
Portable iron	\$	Airport parking
Portable security device	\$	Travel to training
Portable smoke detector	\$	Travel to company meetings
Voltage converter	\$	Travel to union meetings
Currency converter	\$	# of days in training
Manual replacement	\$	City of training airport code
ID replacement	\$	Phone expense in training
Company mail/telephone expense	\$	Hotel for interview/physical
Company copy/fax expense	\$	Travel for interview/physical
Company business cards	\$	
Resume expense	\$	
Application expense	\$	
Job hunting travel expense	\$	
Other job hunting expenses	\$	

DO NOT LIST ITEMS PURCHASED WITH POINTS OR WHICH ARE INCLUDED IN AMOUNT FROM PAYROLL DEDUCTIONS ABOVE.

*UNIFORM SHOES MUST BE PURCHASED FROM A UNIFORM SHOP OR ASU.

SATELLITE/CO-TERMINAL TRANSPORTATION

IF YOU COVER MORE THAN ONE AIRPORT, TRANSPORTATION BETWEEN AIRPORTS IS DEDUCTIBLE.

3-Letter Airport Code		3-Letter Airport Code		3-Letter Airport Code	
Number of Round Trips		Number of Round Trips		Number of Round Trips	
Cost Per Round Trip	\$	Cost Per Round Trip	\$	Cost Per Round Trip	\$

TELEPHONE USE

Number of months on reserve during the year	Total months flown during the year
While you are on reserve, the entire base fee for your cell phone is deductible. What is your monthly base fee?	\$
For the months you are not on reserve, you can deduct calls home, calls to the home area, and work-related calls. Calls to the home area include calls that would not be long distance if you were calling from home. What is your average monthly bill for these types of calls?	\$
What is the dollar amount for calls you placed to your home, home area, or work related calls using a calling card?	\$
What is the dollar amount for calls you placed to your home, home area, or work related calls using a prepaid calling card?	\$

COMMUTING EXPENSES

Commuting to your base for work is NOT deductible. However, you may deduct travel or overnight expenses relating to training, meetings, or union events.

Number of round trips	Cost of transportation per round trip	\$
Number of nights in hotels	Cost of stay per night	\$

COMMUTER PAD MOVING EXPENSES

List below any expenses incurred if you transferred bases and moved your Commuter Pad.

Old base code	New base code	Travel expenses	\$
Distance driven to transport belongings		Shipping expenses	\$
Date moved		Lodging expenses (while	\$

TEMPORARY DUTY/SPECIAL ASSIGNMENT EXPENSES

List below any expenses incurred if you were on temporary duty or temporary assignment away from your home base.

Number of days on TDY	Three letter city code for location of TDY		
Were you provided housing?	Were you paid a per diem during your TDY?		
Hotel/housing expense for TDY	\$	Utility expense for TDY	\$
Local transportation for TDY	\$	Local/long distance phone use during	\$
Commuting expense during TDY	\$	Purpose of TDY?	

PER DIEM DEDUCTION

Look in box 12 of the W2 provided to you next to the letter "L." If there is no amount, check your last pay stub of the year or call your employer. IT IS CRITICAL FOR US TO HAVE THE AMOUNT OF NON-TAXABLE PER DIEM PAID TO YOU!

PLEASE PROVIDE US WITH YOUR FLIGHT DATA FOR THE YEAR. THIS CAN BE IN THE FORM OF COPIES OF YOUR MANUAL LOG BOOK, OR PRINTED FROM YOUR ELECTRONIC FORMAT LOG BOOK. IF YOU DO NOT HAVE EITHER OF THESE TYPES OF LOG BOOKS, WE WILL NEED A COMPLETE LISTING OF YOUR FLIGHT SCHEDULE BY MONTH WHICH MUST INCLUDE DEPARTURE DATES AND TIMES, CITY CODES, AND RETURN DATES AND TIMES.

Total number of months flown in the tax year?
